

# TOWN OF ROLLINSFORD BUILDING PERMIT

APPLICATION DATE: \_\_\_\_\_

## SITE INFORMATION

Property Address \_\_\_\_\_

Map and Lot Number \_\_\_\_\_

Zoning District \_\_\_\_\_

## PROPERTY OWNERSHIP

Name \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

\_\_\_\_\_

Signature \_\_\_\_\_

## CONTRACTOR (WITH SIGNATURE IF NOT SIGNED BY PROPERTY OWNER)

Architect  Contractor  Electrician  Plumber  Other:

Name \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

\_\_\_\_\_

Signature \_\_\_\_\_

## DESCRIPTION OF PROPOSED WORK

Check all that apply :

- New Construction
- Existing Building
- Owner-Occupied

- Repair(s)
- Alteration(s)
- Addition

- Demolition (with utilities)
- Demolition (without utilities)
- Septic System

Brief Description of Proposed Work:

Estimated Value of Construction Associated with this Building Permit: \$ \_\_\_\_\_

Permit Denied  Permit Granted Expires on \_\_\_\_\_ Permit Fee: \_\_\_\_\_

Payment Rec'd: \_\_\_\_\_

This permit may be cancelled for any deviation from the stated types of construction or other specifications.

Remarks or other requirements:

Select Board:

## INSTRUCTIONS

The building permit application must be completed and accompanied by the following, for all projects valued at \$1,500 or more:

1. Plot plan in duplicate drawn to scale showing and stating the dimensions in feet of the lot, the locations and ground coverage dimensions thereof of the building proposed to be erected, moved or demolished.
2. Septic systems approval from the NH State Department of Environmental Services, Water Supply and Pollution Control Commission OR sewer hookup approval from the Rollinsford Water and Sewer District. (For new/additional housing units).
3. Water and Sewer District connection approval if using municipal water.
4. Driveway permits from the NH Department of Transportation if on a State-maintained road
5. Copy of Zoning Board of Adjustment decision when the original permit has been denied and required a variance of special exception from the ZBA.
6. Copy of the Planning Board's site plan review approval when the permit involves commercial, industrial, home business or apartment construction OR RENOVATION.
7. A home business permit from the Select Board if any home business service activity is proposed for the property.

## ADDITIONAL COMMENTS

1. The Board responds to building permits within 30 days.
2. An occupancy permit is required before occupying.
3. All swimming pools must be fenced according to State building codes.

## FEES

Administration Fee: \$25 per building permit of any kind

Project Valuation Fee: \$10 per \$1,000

Special Permit Fees:

- Septic System: administration fee
- Demolition without utilities: administration fee
- Demolition with utilities: \$90 (includes administration fee)
- Electrical: \$90 (includes administration fee) OR project valuation, whichever is larger
- Plumbing: \$90 (includes administration fee) OR project valuation, whichever is larger